

**NJ MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND  
OPEN MINUTES  
MEETING OF OCTOBER 15, 2014  
JAMESBURG, NEW JERSEY  
10:50 AM**

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Pledge of Allegiance

Meeting called to order by Chairman Wolk. The Open Public Meeting Notice was read into the record.

**ROLL CALL OF EXECUTIVE COMMITTEE:**

<b>Chairman:</b>	<b>Camden</b>	Joe Wolk	Present
<b>Secretary:</b>	<b>NJUA</b>	Jerry Cevetello	Present
Executive Committee:	<b>Morris</b>	Frank Wilpert	Present
	<b>Ocean</b>	Paul Shives	Present
	<b>Burlco</b>	Richard Brook	Present
	<b>Central</b>	Robert Landolfi	Present
	<b>Sub Essex JIF</b>	Joe Catenaro	Present
	<b>Monmouth</b>	Thomas Nolan	Present
Alternates:			
	#1 <b>Sub-Muni</b>	Jim Gildea	Present
	#2 <b>PMM</b>	Scott Carew	Absent
	#3 <b>Trico</b>	Robert Law	Present
	#4 <b>South Bergen</b>	Greg Franz	Present
	#5 <b>Bergen</b>	Paul Tomasko	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/ Administrator	<b>Perma Risk Management Services</b>	James Kickham	Present
Attorney	<b>Dorsey &amp; Semrau</b>	Fred Semrau, Esq.	Present
Treasurer		Charles S. Cuccia	Present
Underwriting Managers	<b>The Danskin Agency</b>  <b>Conner Strong &amp; Buckelew</b>	Cindy Lisa Chuck Casagrande Mike Avalone	Present Present Present
Claims Administrator	<b>King and Petracca</b>	Peter King, Esq.	Present
Environmental Engineering Services	<b>First Environment</b> <b>T&amp;M Associates</b>	Rich Erickson Chris Gulics	Present Present
Actuary	<b>AON</b>	Chaz Kullman	Present
Auditor	<b>Nisivoccia, L.L.P.</b>	Francis "Bud" Jones	Absent

**OTHERS PRESENT:**

David Grubb, PERMA  
Steve Sacco, PERMA  
Brad Stokes, PERMA  
Joseph Hrubash, PERMA  
Cate Kiernan, PERMA  
Nancy Ghani, PERMA  
Jason Thorpe, PERMA  
Joen Ciannella, PERMA  
Patrick O'Hagan, Midland Park  
Arnold Alston, Wells Fargo  
Frank Covelli, PIA  
Jay McManus, NAIMC  
Paul Miola, AJ Gallagher

**APPROVAL OF MINUTES:** September 3, 2014

**MOTION TO APPROVE OPEN AND CLOSED MINUTES OF SEPTEMBER 3, 2014**

**MOTION:** Commissioner Cevetello  
**SECOND:** Commissioner Wilpert  
**VOTE:** Unanimous

**CORRESPONDENCE :**

None

**TREASURER**

Mr. Cuccia presented his report and Resolution No. 24-14 approving the October Bill List as follows:

**RESOLUTION 24-14 -OCTOBER BILL LIST**

<b>FUND YEAR</b>	<b>AMOUNT</b>
2014	\$ 142,050.92
<b>Total</b>	<b>\$ 142,050.92</b>

**MOTION TO APPROVE PAYMENT OF BILLS - RESOLUTION NO. 24-14**

**MOTION:** Commissioner Catenaro  
**SECOND:** Commissioner Wilpert  
**ROLL CALL VOTE:** Unanimous

**EXECUTIVE DIRECTOR/ADMINISTRATOR:**

**2015 PROPOSED BUDGET** – Mr. Sacco indicated that at the September Executive Committee meeting, the Fund introduced a budget for Fund year 2015. He added that in accordance with the regulations, the budget has been advertised in the Fund’s official newspaper and sent to each member JIF. Mr. Sacco advised that the Public Hearing for the budget would be held at this meeting and referred to the 2015 budget and assessments contained within the agenda packet.

**MOTION TO OPEN THE PUBLIC HEARING ON THE 2015 BUDGET.**

**MOTION:** Commissioner Law  
**SECOND:** Commissioner Brook  
**VOTE:** Unanimous

*Discussion of Budget & Assessments.*

**MOTION TO CLOSE THE PUBLIC HEARING.**

**MOTION:** Commissioner Nolan  
**SECOND:** Commissioner Cevetello  
**VOTE:** Unanimous

**MOTION TO ADOPT A BUDGET FOR THE NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND JOINT INSURANCE FUND AS PRESENTED FOR FUND YEAR 2015.**

**MOTION:** Commissioner Gildea  
**SECOND:** Commissioner Catenaro  
**ROLL CALL VOTE:** Unanimous

**MOTION TO CERTIFY ANNUAL ASSESSMENTS, BASED UPON THE ADOPTED 2015 BUDGET FOR MEMBER JOINT INSURANCE FUNDS.**

**MOTION:** Commissioner Gildea  
**SECOND:** Commissioner Catenaro  
**ROLL CALL VOTE:** Unanimous

**EJIF DIVIDEND** - Mr. Sacco informed the Board that the request for approval of the EJIF’s \$475,000 dividend would be filed with the State for approval shortly.

**NEXT MEETING** - Mr. Sacco informed the Board that the next meeting of the EJIF is scheduled for November 19, 2014 at the Sheraton Hotel, across from the AC convention center at 12 noon.

**FINANCIAL FAST TRACK** – Mr. Sacco referred to the Financial Fast Track that was enclosed within the agenda packet. He informed the Board of the Fund’s current statutory surplus position.

**ATTORNEY:**

Mr. Semrau informed the Board that with regards to the Newark Bay litigation, the attorneys are currently trying to recover costs from the insurance companies. He added that there have been some commitments but noted that funds have not been received yet.

**UNDERWRITING MANAGERS:**

**REINSURANCE RENEWAL**

Mr. Casagrande referred the Board to the Underwriting report contained in the agenda and the handout concerning coverage quotations which was distributed prior to the start of the meeting. He informed the Board that the renewal has a 1% increase for the 2015 policy year. Mr. Casagrande indicated that Liberty also provided 2 quotations for limits in excess of the current \$5,000,000. He noted that one option is for a \$10,000,000 limit and the other is for a \$7,500,000 limit. Mr. Casagrande added that he was pleased with the negotiations. Mr. Kickham indicated that the excess coverage should be discussed by the Coverage Committee as the offer would need to be declined or accepted.

**ENVIRONMENTAL ENGINEERING:**

Mr. Erickson advised that the Board of Public Utilities energy resiliency act provides a \$200,000,000 grant from FEMA to assist in energy resiliency for municipalities and authorities. He added that the purpose is for storm preparation.

Mr. Erickson informed the Board that the DEP currently has a bill that would double general permit fees in 2015. He noted that they are currently running a deficit for that program. Mr. Gulics added that the DEP is currently stepping up their enforcement to fund their program. He advised that they are visiting municipalities and authorities with regards to unpaid invoices. Mr. Gulics added that if a municipality or authority is using an environmental infrastructure trust loan, currently DEP is not closing those loans until air permits are filed for any proposed generators that are part of that funding.

Mr. Gulics referred to the Environmental Alert that was contained in the agenda booklet. He indicated that it is regarding recent changes in permit fees. Mr. Gulics noted that the changes affect emergency generators burning both distillate fuels and natural gas. He further noted that the DEP rescinded the general permit that covered both types of engines and then re-issued only the one covers distillate fuels as a general permit. Mr. Gulics added that the DEP is preparing to issue the second permit that deals with natural gas in 2015. He advised that if members have questions regarding the alert they should contact their designated Environmental Engineer.

Mr. Gulics advised that the DEP is also currently reviewing their municipal storm-water regulation program and developing significant changes for 2015. He added that it will focus on the member’s storm-water facilities.

**ACTUARY**

Mr. Kullman indicated that he had no report for the month.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**PUBLIC COMMENT:**

None.

**CLOSED SESSION:**

**MOTION FOR EXECUTIVE SESSION TO DISCUSS CLAIMS/POTENTIAL LITIGATION**

**MOTION:** Commissioner Shives  
**SECOND:** Commissioner Gildea  
**VOTE:** Unanimous

**MOTION TO RETURN TO OPEN SESSION**

**MOTION:** Commissioner Cevetello  
**SECOND:** Commissioner Law  
**VOTE:** Unanimous

**MOTION TO APPROVE THE PAR AS PRESENTED AND DENY THE 2 CLAIM RECONSIDERATION REQUESTS MADE BY HAWORTH AND ATLANTIC HIGHLANDS FOR REASONS DISCUSSED DURING EXECUTIVE SESSION**

**MOTION:** Commissioner Catenaro  
**SECOND:** Commissioner Shives  
**ROLL CALL VOTE:** Unanimous

**MOTION TO ADJOURN MEETING**

**MOTION:** Commissioner Cevetello  
**SECOND:** Commissioner Law  
**VOTE:** Unanimous

Meeting Adjourned: 11:11 AM

*Next Meeting:*

**November 2014  
Sheraton Hotel  
Atlantic City, NJ**

*Respectfully submitted,*

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Prepared by Jason D. Thorpe, Assistant Secretary

**NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND  
BILLS LIST**

**Resolution No. 24-14**

**OCTOBER 2014**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the New Jersey Municipal Environmental Risk Management Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2014**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
<b>000229</b>			
000229	T & M ASSOCIATES	PROFESSIONAL SERVICES - 9/12/14	16,604.67
000229	T & M ASSOCIATES	PROFESSIONAL SERVICES - 8/15/14	20,126.67
			<b>36,731.34</b>
<b>000230</b>			
000230	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 08/2014	37.53
000230	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR - 10/2014	20,163.00
			<b>20,200.53</b>
<b>000231</b>			
000231	AON RISK CONSULTANTS, INC.	ACTUARIAL SERVICES - 09/2014	15,413.50
			<b>15,413.50</b>
<b>000232</b>			
000232	FRED SEMRAU, ESQ.	ATTORNEY FEE 4TH QTR 2014	17,668.00
			<b>17,668.00</b>
<b>000233</b>			
000233	CHARLES CUCCIA	TREASURER FEE 10/2014	1,515.00
			<b>1,515.00</b>
<b>000234</b>			
000234	PRINCETON PUBLIC AFFIARS GROUP	PROFESSIONAL SERVICES - 9/5/14 - 10/4/14	4,500.00
			<b>4,500.00</b>
<b>000235</b>			
000235	DANSKIN INSURANCE AGENCY INC	UNDERWRITING MANAGER - 10/2014	17,569.00
			<b>17,569.00</b>
<b>000236</b>			
000236	NJ ADVANCE MEDIA	ACCT XNJEN0555599 - 09/09/14 - PROP. BDG	42.92
000236	NJ ADVANCE MEDIA	ACCT XNJEN0555599 - 08/15/14 - SPEC. MTG	25.52
			<b>68.44</b>
<b>000237</b>			
000237	MUNICIPAL EXCESS LIABILITY JIF	REIMBURSE MEL 1/3 MEETING COST 9/3/14	834.97
			<b>834.97</b>
<b>000238</b>			
000238	ALLSTATE INFORMATION MANAGEMNT	DEPT: 736 - ACT & STOR 08/31/2014	17.82
			<b>17.82</b>
<b>000239</b>			
000239	FIRST ENVIRONMENT, INC.	PROFESSIONAL SERVICE 08/2014	19,162.66
000239	FIRST ENVIRONMENT, INC.	PROFESSIONAL SERVICE 07/2014	8,369.66
			<b>27,532.32</b>
		Total Payments FY	142,050.92

**TOTAL PAYMENTS ALL FUND YEARS \$ 142,050.92**