

**NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 8, 2024
FORSGATE COUNTRY CLUB
10:50 AM**

SINE DIE MEETING

- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ❑ ROLL CALL OF 2023 EXECUTIVE COMMITTEE**
 - ❑ APPROVAL OF MINUTES: Open December 14, 2023..... APPENDIX I
Executive Board December 28, 2023..... APPENDIX II**
 - ❑ OLD BUSINESS**
 - ❑ ADJOURN SINE DIE MEETING**
 - ❑ Chairs vacated - Chairman asks Executive Director to run meeting**
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- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ❑ ROLL CALL OF 2024 FUND COMMISSIONERS**
 - ❑ REPORT OF NOMINATING COMMITTEE..... Page 1**
 - ❑ ELECTION OF CHAIRMAN AND SECRETARY – APPENDIX III (Page 28)
Resolution 1-24**
 - ❑ ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
 - ❑ APPOINTMENT NON-COMPETITIVE PROFESSIONALS APPENDIX III (Pages
29-31) - Resolutions 2-24, 3-24
Attorney – Fred Semerau, Esquire, and Qualified Purchasing Agent Res. 2-24
Banking Manager Res. 3-24**
 - ❑ ORGANIZATIONAL RESOLUTIONS - APPENDIX II (Page 32-66)
Resolutions 4-24 thru 11-24
Establishing a Fund Records Program
Establishing a Fiscal Management Plan
Establishing Public Meeting Procedures
Establishing Remote Meeting Procedures
Risk Management Plan
Establishing a Defense Panel
Establishing Meeting Compensation for Board Members
Establishing Standing Committees
Committee Charters**

☐ **STANDING COMMITTEE 2024 APPOINTMENTS (Page 10)**

Coverage
Rules & Contracts
Budget & Finance
Nominating
Claims

☐ **CORRESPONDENCE:** None

REPORTS

☐ **TREASURER - Charles Cuccia**

Dividend 2023 Bill List – Resolution 12-24..... **Page 3**
January 2024 Bill List – Resolution 13-24..... **Page 5**

☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**

Executive Director's Report **Page 7**
Resolution 14-24 Amending 2024 Budget and Fund Professional Fees.....**Page 8-9**

☐ **ATTORNEY –Fred Semerau, Esquire**

☐ **UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency**
Report.....**Page 17**

☐ **ENVIRONMENTAL ENGINEER– First Environment.....Page 19**

☐ **ACTUARY REPORT- Aon**

☐ **OLD BUSINESS**

☐ **NEW BUSINESS**

☐ **PUBLIC COMMENT**

☐ **EXECUTIVE SESSION - For purpose of discussing claims/potential litigation.**

☐ **CLAIMS SERVICE- Peter King, Esq.Closed session**

☐ **MEETING ADJOURNED**