

**NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 6, 2022
ZOOM VIRTUAL MEETING
10:50 AM**

SINE DIE MEETING

- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
- ❑ ROLL CALL OF 2021 EXECUTIVE COMMITTEE**
- ❑ APPROVAL OF MINUTES: Open November 10, 2021.....APPENDIX I (Page 15)**

- ❑ OLD BUSINESS**
- ❑ ADJOURN SINE DIE MEETING**
- ❑ Chairs vacated - Chairman asks Executive Director to run meeting**

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- ❑ MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ❑ ROLL CALL OF 2022 FUND COMMISSIONERS**
 - ❑ REPORT OF NOMINATING COMMITTEE..... Page 1**
 - ❑ ELECTION OF CHAIRMAN AND SECRETARY**
 - ❑ ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
 - ❑ APPOINTMENT - FUND PROFESSIONALS - Resolution 1-22, 2-22, 3-22, 4-22-
APPENDIX II (Page 22-28)**
 - .Election of Chairman and Secretary **(1-22)**
 - .Executive Director and Deputy Executive Director – Stephen A. Sacco and Joseph Hrubash; PERMA Risk Management Services **(2-22)**
 - .Third Party Administrator (Claims Supervisor)- Peter King, Esq.
 - .Treasurer - Charles Cuccia
 - .Auditor - Nisivoccia LLP
 - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
 - .Actuary – AON Worldwide Services
 - .Environmental Engineering Services- First Environment
 - .Legislative Agent- Princeton Public Affairs Group
 - .Attorney – Fred Semerau, Esquire **(3-22)**
 - .Qualified Purchasing Agent- The Canning Group
 - .Banking Manager – Investors Bank **(4-22)**

❑ ORGANIZATIONAL RESOLUTIONS - Resolutions 5-22 thru 12-22 APPENDIX II
(Page 29-63)

- .Establishing a Fund Records Program
- .Establishing a Fiscal Management Plan
- .Establishing Public Meeting Procedures
- .Establishing Remote Meeting Procedures
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

❑ STANDING COMMITTEE APPOINTMENTS

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

❑ CORRESPONDENCE: None

REPORTS

❑ TREASURER - Charles Cuccia

- . December 2021 Bill List – Resolution 31-21.....Page 3
- . January 2022 Bill List – Resolution 13-22.....Page 5

❑ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services

- .Executive Director's ReportPage 6

❑ ATTORNEY –Fred Semerau, Esquire

❑ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency
Report.....Page 11

❑ ENVIRONMENTAL ENGINEER– First Environment.....Page 13

❑ ACTUARY REPORT- Aon

❑ OLD BUSINESS

❑ NEW BUSINESS

❑ PUBLIC COMMENT

❑ EXECUTIVE SESSION - For purpose of discussing claims/potential litigation

❑ CLAIMS SERVICE- Peter King, Esq.Closed session

❑ MEETING ADJOURNED