

NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 4, 2017
FORSGATE COUNTRY CLUB
JAMESBURG, NJ
10: 50 AM
SINE DIE MEETING

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ROLL CALL OF 2016 EXECUTIVE COMMISSIONERS**
 - APPROVAL OF MINUTES: Open November 16, 2016**

 - OLD BUSINESS**
 - ADJOURN SINE DIE MEETING**
 - Chairs vacated - Chairman asks Executive Director to run meeting**
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- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ROLL CALL OF 2017 FUND COMMISSIONERS**
 - REPORT OF NOMINATING COMMITTEE**
 - ELECTION OF CHAIRMAN AND SECRETARY**
 - ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**

 - APPOINTMENT - FUND PROFESSIONALS - Resolution 1-17, 2-17**
 - .Election of Chairman and Secretary (1-17)
 - .Executive Director and Deputy Executive Director – Stephen A. Sacco and Joseph Hrubash; PERMA Risk Management Services (2-17)
 - .Attorney – Fred Semerau, Esquire
 - .Third Party Administrator (Claims Agent)- Peter King, Esq.
 - .Treasurer - Charles Cuccia
 - .Asset Manager – Wilmington Trust
 - .Auditor - Nisivoccia LLP
 - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
 - .Actuary – AON Worldwide Services
 - .Environmental Engineering Services- First Environment, PS & S

 - ORGANIZATIONAL RESOLUTIONS - Resolutions 3-17 thru-10-17**
 - .Establishing a Fund Records Program
 - .Establishing a Fiscal Management Plan
 - .Establishing Public Meeting Procedures

- .Purchase of Excess Insurance
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

☐ STANDING COMMITTEE APPOINTMENTS

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

☐ CORRESPONDENCE: None

REPORTS

☐ TREASURER - Charles Cuccia

- . December 2016 Bill List – Resolution 28 -16
- . January 2017 Bill List – Resolution 11 -17

☐ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services

- .Executive Director's Report

☐ ATTORNEY –Fred Semerau, Esquire

☐ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency Report

☐ ENVIRONMENTAL ENGINEER– First Environment / PS & S

☐ ACTUARY REPORT- Aon

☐ OLD BUSINESS

☐ NEW BUSINESS

☐ PUBLIC COMMENT

☐ EXECUTIVE SESSION- For purpose of discussing claims/potential litigation

☐ CLAIMS SERVICE- Peter King, Esq.Closed session

MEETING ADJOURNED