

NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 6, 2016
FORSGATE COUNTRY CLUB
JAMESBURG, NJ
10: 50 AM
SINE DIE MEETING

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ROLL CALL OF 2015 EXECUTIVE COMMISSIONERS**
 - APPROVAL OF MINUTES: November 18, 2015.....APPENDIX I**
 - OLD BUSINESS**
 - ADJOURN SINE DIE MEETING**
 - Chairs vacated - Chairman asks Executive Director to run meeting**
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- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ROLL CALL OF 2016 FUND COMMISSIONERS**
 - REPORT OF NOMINATING COMMITTEE**
 - ELECTION OF CHAIRMAN AND SECRETARY**
 - ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
 - APPOINTMENT - FUND PROFESSIONALS - Resolution 1-16, 2-16- APPENDIX II**
 - .Election of Chairman and Secretary (1-16)
 - .Executive Director and Deputy Executive Directors - James J. Kickham and Stephen Sacco; PERMA Risk Management Services (2-16)
 - .Attorney – Fred Semerau, Esquire
 - .Third Party Administrator (Claims Agent)- Peter King, Esq.
 - .Treasurer - Charles Cuccia
 - .Asset Manager – Wilmington Trust
 - .Auditor - Nisivoccia LLP
 - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
 - .Actuary – AON Worldwide Services
 - .Environmental Engineering Services- First Environment, PS & S
 - .Legislative Liaison - PPAG
 - ORGANIZATIONAL RESOLUTIONS - Resolutions 3-16 thru-10-16 APPENDIX II**
 - .Establishing a Fund Records Program
 - .Establishing a Fiscal Management Plan
 - .Establishing Public Meeting Procedures

- .Purchase of Excess Insurance
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

❑ STANDING COMMITTEE APPOINTMENTS

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance
- .Claims

❑ CORRESPONDENCE: PS&S Engineering Interview Report

REPORTS

❑ TREASURER - Charles Cuccia

- . December 2015 Bill List – Resolution 28 -15
- . 2015 Dividend List – Resolution 29 -15
- . January 2016 Bill List – Resolution 11 -16

❑ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services

- .Executive Director's Report
- New Legal Liability Policy – Resolution 12-16

❑ ATTORNEY –Fred Semerau, Esquire

❑ CLAIMS SERVICE

❑ UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency Report

❑ ENVIRONMENTAL ENGINEER– First Environment / TBD

❑ ACTUARY REPORT- Aon

❑ OLD BUSINESS

❑ NEW BUSINESS

❑ PUBLIC COMMENT

❑ EXECUTIVE SESSION- For purpose of discussing claims/potential litigation

❑ MEETING ADJOURNED