

NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
MEETING: JANUARY 2, 2013
FORSGATE COUNTRY CLUB
JAMESBURG, NJ
10: 50 AM
SINE DIE MEETING

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - ROLL CALL OF EXECUTIVE COMMISSIONERS**
 - APPROVAL OF MINUTES: October 17, 2012**
 - OLD BUSINESS**
 - ADJOURN SINE DIE MEETING**
 - Chairs vacated - Chairman asks Executive Director to run meeting**
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- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
 - REPORT OF NOMINATING COMMITTEE**
 - ELECTION OF CHAIRMAN AND SECRETARY**
 - ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
 - ROLL CALL OF 2013 FUND COMMISSIONERS**
 - APPOINTMENT - FUND PROFESSIONALS - Resolution 1-13, 2-13**
 - .Election of Chairman and Secretary (1-13)
 - .Executive Director and Deputy Executive Directors - James J. Kickham, and David Grubb and Steve Sacco; PERMA Risk Management Services (2-13)
 - .Attorney – Fred Semerau, Esquire
 - .Third Party Administrator (Claims Agent)- Peter King, Esq.
 - .Treasurer - Charles Cuccia
 - .Asset Manager – Wells Capital Management
 - .Auditor - Nisivoccia LLP
 - .Underwriter Managers- Danskin Insurance Agency and Conner Strong & Buckelew
 - .Actuary – AON Worldwide Services
 - .Environmental Engineering Services- Birdsall Services Group
 - ORGANIZATIONAL RESOLUTIONS - Resolutions 3-13 thru-10-13**
 - .Establishing a Fund Records Program
 - .Establishing a Fiscal Management Plan
 - .Establishing Public Meeting Procedures

- .Purchase of Excess Insurance
- .Risk Management Plan
- .Establishing a Defense Panel
- .Establishing Meeting Compensation for Board Members
- .Establishing Standing Committees

STANDING COMMITTEE APPOINTMENTS

- .Coverage
- .Rules & Contracts
- .Nominating
- .Budget & Finance

CORRESPONDENCE: None

REPORTS

TREASURER - Charles Cuccia

- .Treasurer Reports
- . December 2012 Bill List – Resolution 29 -12
- . January 2013 Bill List – Resolution 11 -13

EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services

- .Executive Director's Report

ATTORNEY –Fred Semerau, Esquire

CLAIMS SERVICE

UNDERWRITING MANAGER – Conner Strong Insurance / Danskin Agency

ENVIRONMENTAL ENGINEER- BSG Group

ACTUARY REPORT- Aon

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

EXECUTIVE SESSION- For purpose of discussing claims/potential litigation

MEETING ADJOURNED